



# **Student Handbook**

**UNIVERSITY OF SEYCHELLES  
AMERICAN INSTITUTE OF MEDICINE  
(USAIM)**

# Introduction

## General Introduction

The University of Seychelles - American Institute of Medicine (USAIM) is an international medical school providing high quality medical education and recruiting students for all levels of medical education from around the world. USAIM is registered by WHO and has its Charter from the President of Seychelles (available at the Administrative Office). USAIM prepares students for the steps of the United States Medical Licensing Examination (USMLE). USAIM also has a wing for Postgraduate Medical Education.

The degree "Doctor of Medicine" is awarded upon the successful completion of the Pre-clinical Science curriculum and the Clinical Science curriculum.

## Mission statement

To pursue a Medical Degree is a challenging enterprise and a demanding task. Doctors are looked upon their community to provide healing in times of pain, and assurance in times of uncertainty. Becoming a doctor is a lifelong competitive journey; medical school is just the entrance to the medical profession.

The University of Seychelles American Institute of Medicine (USAIM) was created to break down educational barriers between nations, serve the international community and solidarity, and lead highly qualified applicants to study medicine.

USAIM has three missions:

1. To erase barriers and restrictions that prevent talented students from entering medical discipline
2. To provide the highest standard of medical training, using an innovative program that transforms medical students into highly skilled doctors
3. To inspire within every graduate of USAIM the desire to provide the highest quality of medical care to their patients

## Profile

*What are the present requirements for medical doctors?*

The requirements from doctors always were of high standards with high expectations. In the last decades, two trends have emerged. On one hand, there are highly educated and highly qualified super specialists working in the high echelon of their field of specialization; like scientific researchers or doctors being specialized in a very narrow segment of medicine. On the other hand, there is a need for doctors with broad horizons who are dealing with the issues of the community; like family doctors or public health specialists. This challenge has an emerging importance in the developed countries and in the developing countries as well. For both types of practice, there is a growing international demand.

We are witnessing the internationalization of the medical community. Nowadays doctors practice in different countries from where they get their medical diploma from. Doctors of the first type of specialization have a very deep and easy relationship with each other through international conferences, international research grants and international projects, and establishing their own international professional communities. Doctors of the second type may face with the challenge to work in underdeveloped areas in different but rapidly changing geographic, political, and social

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areas of the world.

*What are the present challenges in medical education?*

We see two sides of the recent systems of medical education. One is the availability of education for aspiring students; the second is for the graduates to find an appropriate local or international job. Theoretically, all universities claim the right and freedom to provide everyone a free access for career and quality education. In fact the access for medical education is one of the most competitive battlefields for aspirants. In the other hand, other countries do not accept the diplomas given by particular universities, only after a long scrutinizing process and very tough exams. This may result in temporary discrimination of doctors. This procedure requires a lot of extra time and a lot of extra effort. The reason of it is that there is no objective measurement applicable as an international standard to compare to the quality of education given by most national medical schools.

*What is the answer?*

The answer is to develop and support new competitive concepts of medical education. This doesn't mean that we engage in any debate that traditional way or the problem based learning (PBL) and tutorial method has any superiority above the other. The answer is, to give to the student the best available education and the most internationally competitive degree available in the educational market.

*How we reach it?*

1. We offer a quiet environment with beauty of the Nature in Seychelles; with security, good infrastructure, political stability, and predictability.
2. We put emphasis on the quality of education in Medical Schools.
3. We offer American Medical Schools designed curriculum during Pre-clinical and Clinical years.
4. We expose the student to international experiences during the study years. It is our priority to offer the students the best institutes and the best professionals during their clinical rotations in USA, UK, Pakistan, India, and in the Main Campus in Seychelles.
5. Our philosophy is, to expose students to a multicultural environment, and to teach them how to work in different levels of development, facing with different demands and challenges of the world.
6. We offer an internationally accepted degree. We expect our student to sit after their Pre-clinical years for the USMLE I exams. During the clinical years we expect our student to sit for their USMLE II exams, therefore granting the highest standard and acceptance of their knowledge. This is the appropriate way for our students and for us to compare and score our professional level in the international medical education market.

*What are we offering?*

We are offering a stable base of knowledge in basic preclinical education. Following this level, we expect that our students will be attached during the clinical rotation to the best places of the given field of interest of the medicine throughout the world with our approved institutes and with our approved lecturers, tutors and teachers.

The approved hospitals and teachers are selected after a long and careful scrutiny. We investigate the reputation, scientific and medical impact in each of the cases of that given institution or consultant before contracting with them. From time to time we review, to safeguard, the required academic standards and we continuously follow our students in their attachments. The exams and

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exams related requirements are set up in such a way that the student should pass the same level of exam wherever he/she is spending his /her attachment.

*How does our institute fit into the International Competition? How does our institute fit into the International Cooperation?*

We put the emphasis on

1. Selecting our students internationally e.g. encouraging students from everywhere in the world to join USAIM.
2. During the study years the student must be exposed to an international experience in the medicine.
3. The student does not only receive a highly valued degree, but he is also prepared for all the requirements for being accepted for medical certification in the USA (USMLE exams).
4. The student will learn to work independently, develop his/her projects, and acquire basic managerial knowledge in scientific and medical project management.

Therefore USAIM provides an added value in the international competition beyond the traditional education of doctors. USAIM is sure that our graduates will fit into the international cooperation, serving well the understanding, solidarity, and cooperation between communities.

### **Equal Opportunity Policy**

USAIM prohibits any discrimination against any individual on the basis of race, color, religion, sex, age, disabilities, and marital or parental status.

### **Accreditations of the University**

1. USAIM is fully recognized and approved by the Charter of the Government of Seychelles. The document, dated 22<sup>nd</sup> June 2000, has been issued and undersigned by the Minister of Health, the Minister of Education, and F.A. Rene, President of the Republic of Seychelles, on behalf, respectively, of the Ministries of Health, of Education, and the Government of Seychelles.
2. USAIM is listed by the World Health Organization (WHO) as an approved medical school. The WHO Executive Director had undersigned the Reference for Evidence and Information for Policy, on behalf of the World Health Organization (WHO). The reference is dated 28<sup>th</sup> July 2000, and confirms the inclusion of the USAIM into the WHO's World Directory of Medical Schools. (Reference: WHO Bulletin, October 2001)
3. USAIM is listed as Medical University by the Educational Commission for Foreign Medical Graduates (ECFMG) of the United States of America and the International Medical Educational Directory (IMED).
4. USAIM has agreements for clinical placements in the USA, UK, India, Seychelles, and Pakistan. The University undertakes a continuous effort to enhance its relationship with Medical Centers in the World, and continuously expand the number of affiliated hospitals and contracted Consultants.

# Duties and Expectations from the Students

## Core attitudes

The student must have a positive and an assertive attitude. The medical studies are very demanding; they require a lot of sacrifice in time and financial resources. The student should be focused and acquire the expected professional knowledge, attitude, skills and ethical standards to build continuously his/her career and develop his/her knowledge throughout the life.

## Core knowledge

The student is expected to learn the required level of knowledge following the step-by-step expectations of the curriculum of USAIM throughout their studies. They are expected to maintain and develop their knowledge, sit through all of the required exams.

## Core skills

The student is expected throughout his/her studies at USAIM to acquire and develop the medical skills expected from a doctor. He/she must learn how to work and how to make decisions under supervision. He/she is expected to learn the required medical skills within the limits of medical interventions expected from a graduate.

## Ethical requirements during the studies

1. The ethical requirements at USAIM are based on self discipline.
2. The student of USAIM should not get in collision with the law of the Republic of Seychelles. In the same way, the student should not engage in any unlawful activity in any host country during clinical attachments and with the law of his/her home country respectively during his/her education years at USAIM.
3. The student will show collegiality towards other fellow students. He/she will assist them during their study years; assist them in any professional and non-professional difficulties. The student is expected to be a good team player.
4. The student will respect and support the image of USAIM. With his/her behavior, professional success, and appearance, he/she will do the best to establish the image of USAIM in Seychelles and worldwide.
5. The student should show respect towards others, including fellow students, senior students, the academic staff, peers, senior doctors, advisors and other members of staff at USAIM and the affiliated teaching hospitals.
6. The student always should show respect for the patients, even in the case of difficult situations, patients with difficult personalities, mentally disturbed or asocial patients. The student should follow the international codes regarding the patient's right.
7. Confidentiality and Providing Information: The student is not allowed to disclose any knowledge about the patient and discuss with others, except with the involved medical and teaching staff in that particular case.
8. To disclose matters affecting the interests of USAIM or to go public in such cases, in any way whatsoever, a prior discussion of the student of the case with the Dean or the President is a must and should seek their advice and permission.

9. Seeking Patients Consent: the student is not allowed to venture into any medical intervention before seeking for the "inform consent" of the patient and exclusively under the supervision of a senior registered consultant doctor.
10. The student is not allowed to perform any medical intervention without supervision and prior approval and discussion with a peer medical doctor the student is assigned to.
11. Serious communicable disease: The student should do his best to prevent any communicable diseases and prevent from being infected with them. The student also has to do his best to prevent any accident including traffic accidents.
12. The Role of Doctors: During his/her study years the student must learn and apply in his/her everyday practice the Role of Doctors.
13. Good Medical Practice: the student should follow the internationally accepted ethical codes regarding good medical practice.
14. Research ethics: The student during his years at USAIM and later should follow and apply the international codifications and the accepted rules of research ethics.
15. Sexual harassment undermines the character and purpose of the University. Sexual harassment includes unwelcome sexual advances, verbal or physical conduct of a sexual nature, and inappropriate sexualization of the working environment with words, materials or behavior. Sexual harassment is subject to disciplinary action within the University community. Charges of sexual harassment can be filed by following the grievance procedures for students, faculty and staff.

## Policies and Procedures

### Grading Policies & Procedures

#### **During Pre-Clinical (PC) studies:**

Examination pattern shall be as follows: Multiple choice type questions having 1 correct/most appropriate answer for each question. For each question, there shall be usually 5, but not more than 5 options. Time duration for the examinations is as follows: 10 minute for a 10-question exam, 60 minutes for a 50-question exam, and 120 minutes for a 100-question exam, and 180 minutes for a 150-question exam.

Quizzes (Written exam) / Viva-Voce (Oral exam): There will be a total of 9 quizzes each semester for every course; each quiz will have 10 multiple choice questions. Out of these 9, the 8 best are taken for calculation of grades. There will also be 2 viva-voce exams typically in the weeks after the Mid-term I and Midterm-II exams. Thus it makes 10 weekly exams (8 quizzes and 2 viva-voce). This part will contribute 30% towards the final grades. There is no viva-voce in the subjects of Medical Terminology and Medical Ethics course. For these courses, there are 9 quizzes and the average of best 8 is taken. For the course of Introduction to Clinical Medicine (ICM), there are total of 11 quizzes, out of which 10 best are taken for calculation. For the course of History Taking and Physical Examination (HTPE), there are 9 Viva-Voce exams (out of which best 8 are taken) plus 2 quizzes, which makes total of 10 weekly exams for the calculation of grades. For the course of Medical Board Review (MBR), there are 11 weekly quizzes consisting of 50 questions each and all the 11 quizzes are taken for calculation of average grades of quizzes and this contributes 60% towards the final grades of MBR.

Midterm I and Midterm II exams: These are scheduled for each course (except Medical Board Review), in the 7<sup>th</sup> and 14<sup>th</sup> weeks respectively and are called MT-1 and MT-2 examinations. These exams consist of 50 questions for each course. For the two courses – Anatomy and Histology, there

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is also a practical examination consisting of 50 marks for each of these courses. An average of theory and practical is taken for calculation of Midterm I and Midterm II examination grades for these 2 courses. Each Midterm examination will contribute 15% towards the final grades.

**End-of-Semester Examination:** This is the examination conducted at the end of semester for each course (in the 16<sup>th</sup> week) and is called ESE. This consists of 100 questions. This contributes to 40% of the final grades. For the course of Medical Board Review (MBR), this ESE consists of 150 questions (and is also called Exit Exam 1), and this contributes 40% towards the final grades.

**Final grade evaluation:** Thus for all the courses, the final grade evaluation comes as 30% of the weekly exams, 15% of the Midterm I, 15% of the Midterm II, and 40% of the ESE. (For MBR, the final grade evaluation comes as 60% of the weekly quiz exams and 40% of the ESE).

Only the PASS grade will be given in supplementary exams. There will be no grace marks.

A candidate who repeats a course writes the Midterm I, Midterm II, and ESE. For such candidates, the final grades come as 30% of the Midterm I, 30% of the Midterm II, and 40% of the ESE. For repeating the courses during the Preclinical Semester 5, the candidate has to attend and write all the exams for that course like a regular student because a candidate is not allowed to go further unless he successfully completes his Preclinical Semester 5.

NOTE: A copy is available in the university library for details.

For marking the overall grade, Honors, Pass, or Fail will be assigned.

Honors (H)	= 90 – 100%,
Pass (P)	= 70 – 89 %
Fail (F)	= 69% and less

For receiving an honor in the subject a student must pass in all the subjects of the semester. The students who are repeating the course or the semester are not eligible for the Honors.

The University reserves the right to curve the exam grades of final evaluation as and when needed. Requests or complaints of any sort with regard to this issue will not be entertained, and phone calls, e-mails, and direct or indirect communication of any kind shall be considered as an act of indiscipline and shall be dealt with severely.

### **Rechecking**

Students can approach the teacher if they are doubtful about their grades in any examination and the rechecking of the answer sheet can be performed immediately after the grades are published on the notice board. Rechecking of answer sheet if requested by the student for the ESE, shall be done on the first day of the new semester with a fee of USD 25 per subject.

### **Promotion Policy**

If the student fails more than 50% of the total credit hours in any given semester, the student will not be promoted to the next semester, and will have to repeat the course(s) or the semester. If the student passes equal to or more than 50% of the total credit hours in any given semester, the student will be promoted to the next semester. However, he/she will be required to sit in all the examinations – namely, Midterm I & II and End of semester Exam (ESE) of the failed course. A fee of \$50/credit-hour will be charged to the student in both cases. However, a student cannot carry a course of a Pre-Pre-Semester while going ahead. For example, a student cannot go the PC3 with a PC1 course, or cannot go to PC4 with a PC1 or PC2 course, or cannot go to PC5 with any of the courses of PC1, PC2 or PC3. Lastly, as mentioned above, the student has to clear all courses in the semester of PC 5 before being promoted to PC 6.

## Attempts

Student can only 'repeat' a semester 3 times during the entire pre-clinical program but is only allowed to 'repeat' twice for the same semester. If the student does not clear the semester within these criteria, he/she may be subjected to dismissal. The university reserves the right to allow or refuse continuation of the student in the program with additional attempts.

## Attendance

All students are required to attend 90 percent of classes as well as lab attendance to complete any course. 10% allowance is given for emergencies or urgent medical care. Between 10% to 20%, absent, the university reserves the right to decide if the student is allowed to complete the course. Beyond 20% the student cannot complete the course.

## Short Break

It is a temporary absence of up to 10 days due to illness and medical treatment. Short break will be allowed whenever situation such as, illness, death of close member of the family, urgent medical treatment etc. arises. Such absence will normally be adjusted against 10% leave entitlement. However, if it exceeds 10% but not more than 20%, the student may be allowed to appear for the ESE depending upon the academic performance. The decision in such cases will be taken by Examination Board of the University (EBU). Beyond 20% absent, the student will NOT be allowed to sit in the ESE examination and will be required to repeat the semester or the course(s). The student will be required to pay appropriate tuition for the repeating the semester or the course(s).

## Deferrals

It is an absence of maximum of 2 semesters due to a valid reason. Students are entitled to deferral. An application for deferral must be submitted ideally before the beginning of the semester but not later than the 7<sup>th</sup> week of the semester. If the student decides to go for the deferral after the 7<sup>th</sup> week, he/she will get F (Fail) on the Transcript in the subjects of that semester. All students going for deferral must have zero balance before leaving the university. There will be no refund on tuition and other fees.

## Withdrawal

It is the permanent discontinuation of the course and quitting the University. Student may decide to discontinue the course and quit the University, ideally before the beginning of the semester and not later than the 7<sup>th</sup> week of the semester. A student who decides to withdraw up to the 7<sup>th</sup> week of the semester will get a remark of W (withdrawn) on the transcript in the subjects of that semester. However those who withdraw after the 7<sup>th</sup> week will get F (Fail) on the transcript in the subjects of that semester. All students going for the withdrawal from the course must have zero balance before leaving the University. There will be no refund on tuition and other fees.

## Payment Policy

All tuition fees must be paid BEFORE the Invoice due date. Otherwise, the student will not be allowed to start the semester. **Any Tuition fee received AFTER the Invoice due date will be subjected to a \$5 (USD) per day late charge. No refund or credit will be issued.** In addition, the student may not be allowed to attend the classes. Subsequently, during the program, the invoices will be sent for further payments required and failure of the payment shall be dealt with in the similar manner as explained above.

## Refund Policy

There will be NO refunds on application, registration, tuition, examination, hostel, books, internet usage, or any other fees.

## Refundable Caution Deposit

A student needs to pay \$500 as refundable caution money. This amount shall be returned on completion of the program after producing clearance from all the departments. The university reserves the right to deduct reciprocal amount from this caution money in case of any damage or loss of equipments, materials, furniture-fixtures, or books.

## Hostel Policy

All new students are required to stay in the hostel for the first semester. Students are expected to behave in a mature and respectful manner and dress decently at all times. It is the sole responsibility of the students to keep the hostel clean, take responsibility of their personal belongings and keep their doors locked. The students are not allowed to use illicit drugs, tobacco or alcohol, pornographic material, display of political propaganda and/or disturb other students. Every student has to abide by the rules and regulations of the hostel.

## Internet and Library

Books and internet facility is available which is governed by policies.

## Dress code:

You are expected to wear clean white coats with name tags at all times.

### **For Men:**

*Allowed:* Collared shirts (button down or polo-shirt), dress or casual slacks, dress or casual shoes.

*Not Allowed:* Jeans, shorts, sandals or flip-flops, sneakers or trainers, sweat-pants or sweat shirts, t-shirts without collars.

### **For Women:**

*Allowed:* Dresses, skirts, slacks or dress-shorts, dress or casual shoes.

*Not Allowed:* Mini-skirts, tank-tops, jeans, shorts, t-shirts without collars, beach sandals or flip-flops, sweat-pants or sweat shirts. Avoid showing midriffs, shoulders, and cleavage.

## Smoking policy

Smoking means inhaling, exhaling, burning or carrying any lighted cigar, cigarette or pipe. University of Seychelles has a vital interest in maintaining a healthy and safe environment for its students, faculty, staff and visitors.

Smoking is not permitted in front of the building, balcony, in any room and/or in the plain view of Polytechnic students and staff. It is only permitted behind the building in the designated area, and individuals who smoke are solely responsible for properly disposing off the cigarettes.

## Sexual Harassment:

USAIM disapproves of harassment of any type (including sexual harassment) as a form of discrimination which is immoral and illegal. This policy shall apply with equal force to all students, staff persons, and faculty members and administrators.

Any person who considers himself or herself to have been the object of sexual harassment by a staff member or student should report the incident(s) to the Dean of University to hear such complaints.

The Dean will attempt to determine whether or not sexual harassment has occurred and try to resolve the complaint in a confidential manner.

### **Random Drug Checking**

The University reserves the right to randomly check the students for the use of illegal drugs through a testing laboratory. The drug testing will be unannounced and the student must comply with this policy. Any attempt to deceive, avoid or jeopardize the drug test by the student could lead to disciplinary actions.

### **Disciplinary Actions**

The disciplinary actions are verbal reprimand, letter of reprimand, suspension and expulsion. Student may be suspended for a period, during which a student will not be allowed to enroll in classes and may have special requirements to complete prior to returning to his/her academic program. The Dean must issue all suspensions.

Students may be dismissed from the University for poor academic performance, for violation of the 'honor code' for disruptive, and for unprofessional behavior and damaging or criminal behavior. As a *general policy, students who are dismissed will not be considered for readmission.*

Students who are expelled from the University will have their Transcripts marked as 'expelled' and are not entitled to any refund of fees. Expelled students must have zero balance before leaving the place.

Students who are suspended from the University will have their Transcripts marked as 'suspended' and are not entitled to any refund of fees. After the suspension period the transcript will be re-issued without the suspension remark.

### **Criteria for Dismissal**

1. Any decision regarding a student dismissal will be made by an appointed committee of the University Senate, where the Advisory, the Dean, the peer teaching staff and the students' organization is represented. In such cases the representatives shall call it's meeting as a "University Senate Meeting" and shall invite all parties for hearing. After the hearing, the University Senate Meeting will make a decision and inform all parties in a written form.
2. Absolute criteria for final dismissal or expulsion is when the student is engaged in criminal activity, and such kind of activity have been proven by legal decision (e.g. by a rule of a legal court). Until decision of such legal forum, the student should be suspended from attending studies at USAIM.
3. The dismissal of the students or suspension will be considered in the case when the student is engaged in a fight or other delinquency, indecency etc., when the student's behavior is a continuous harm or danger for other fellow students, for patients or for the reputation of USAIM. The student has the right to the, "benefit of doubt"; those claims should be well scrutinized and proven. Even in this case the student has a right to defend himself/herself, and the University Senate must hold a hearing where the student shall be present in person.

### **Students Claims (Appeals and Grievances)**

1. In case of any claim the student may consult with their tutor or with the Dean. A person from the peer teaching staff will be appointed at the time of admission for the student at USAIM who will be available for consultations and assist the student with such cases throughout his/her studies at USAIM. This member of the peer teaching staff will be a senior supervisor/mentor of the student and will hold responsibility for the student throughout his/her studies at USAIM.

2. There is no place to appeal against the decision of USAIM senate. Against decision of all lower level forums, there is a place to appeal to the Senate of the USAIM.
3. The students' claim should be represented and backed by the students' organization.

### **Good Standing and satisfactory academic progress**

Good Standing: The University reserves the right to withhold services, transcripts and certifications from students who are not in good standing. Students maintain good standing by complying with all academic rules and regulations, and remaining current with their financial obligations.

### **Educational policies, methods and structure**

USAIM is not devoted dogmatically to any of the teaching methods. USAIM admits the pros and the cons of the conventional academic method and other newly applied methods. It must serve the students best interest and therefore the optimal method should be chosen regarding this by the tutors. The teaching staff has a freedom to choose the best teaching method, which serves best the students interest.

### **Consultations with students**

1. The academic staff is available for consultations with the students in case of any type of difficulties during their studies at USAIM. The teaching staff must follow the student's academic promotions, achievements and consult with the students. This type of consultation may cover chapters of the curriculum under the teacher's responsibility to provide the students the best available professional assistance.
2. The teaching staff is available under confidentiality to consult matters beyond the teaching curriculum. The request and choice for such consultation is mainly the decision of the students, but the teacher may attend such type of consultation if he/she feels it is needed and serves the best interest of the student. The teacher shall not disclose any of that information he/she has learned during such consultative session to any third party. The teacher shall respect the students integrity and privacy and the confidentiality as a matter of priority. The University offers the students psychological counseling facilities as well.

### **Non-sectarian policy**

USAIM is a non-sectarian institute and as such does not close for the religious holidays of any specific denomination or group. Students who miss classes or laboratories for any such reason will be responsible for the content of all missed course work. Examinations that are scheduled to occur on religious holidays will not be rescheduled and normally no accommodation will be made.

### **Academic Calendar**

USAIM has a three semester program in each academic year. The semesters begin in January, May and September. Each semester is of four-month (16 weeks) duration and the semesters are scheduled into January – April, May – August, September – December periods. There will be a break between the semesters.

### **Student Organizations**

USAIM Students Organization is an independent organization governed by USAIM students, therefore, students are highly encouraged to implement and develop their own governing bodies and other

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student organizations. A faculty member is appointed as a student advisor to the student organization.

### **Requirements for Graduation**

The student must complete the pre-clinical and clinical years. The student must sit and complete the required mid term MCQ and end of semester MCQ exams, and practical and oral examinations. He/she should complete the required case presentations, his/her independent projects, research and, article presentations. During his/her clinical years, he/she should maintain the logbooks. Students must present at least one student seminar. Attendance for the student seminars is compulsory.

After completing successfully PC V, students will take **six** weeks of training in practice of clinical medicine (PC VI). At the end of PC VI there will a CLINICAL SKILLS ASSESSMENT (CSA), ORAL EXAM, and CLINICAL PERFORMANCE EVALUATION. Only after successful completion of PC VI, the students will go for clinical rotations.

The student must complete and pass all the core rotations before starting the electives.

During the training at USAIM the students are encouraged to sit for the USMLE 1 and USMLE 2 exams for getting internship and residency in the USA.

### **Internship**

The University assists placement in internship programs only into USAIM approved hospitals. Students are therefore encouraged to make their own arrangements for internship.

### **Interpretation and Modification of the Students Handbook**

*The final arbiter of the interpretation of any regulation in this Handbook is the President of the University.*

*The University reserves the right to modify, or make changes to any rule or regulation in this handbook.*

*It is the students' responsibility to be aware of all the regulations in this handbook and any changes or modifications to these regulations.*

*The University reserves the right to make changes in the tuition fee, the curriculum, degree requirement, course offering and all rules and regulations, at any time and without prior notice.*

## **ACKNOWLEDGE OF RECEIPT AND UNDERSTANDING**

I, ..... , student at the University of Seychelles American Institute of Medicine, have received, read, understood and pledged to abide by the policies of the University as set forth herein

*(to be removed, signed by the student and turned in to the Administrative Office prior to the start of the 1st semester at USAIM)*

.....  
Signature

.....  
Date